

COAL CONSUMER RECONCILIATION



Working Process on Coal Consumers Reconciliation Portal

User Guide to Reconciliation Portal

The purpose of this user guide is to understand the working and the steps involved in online reconciliation process.

This user guide is meant for Coal Consumers.

Note: Timelines for activities to be performed shall be as per the provisions of FSA.




Dashboard



- Dashboard
- My Invoice Details
- My Agreed Bills
- My Reconciliation List
- My Payments
- Bill wise Payment
- User Profile
- Change Password


Quantity Reconciliation


MCL

 Pending	-
 Subsidiary Agreed	-
 Subsidiary Disagreed	-

This will show a summary of bills submitted for reconciliation.

Grade Reconciliation


MCL

 Pending	1
 Subsidiary Agreed	-

My Invoice Details



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Select Details

Select Coal Company:

Loading Date From:

Loading Date To:

Under the “My Invoice Details Tab” one can see the invoices generated by Coal Company for the consumer. This kick starts the reconciliation process.

Invoice Details

Q ▾ Actions ▾

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Agree	Disagree	Party name	Dispatch mode	Loading Date	Unit name	Sale Type	Invoice Number	Invoice Date	CREDIT/DEBIT Note Number	CREDIT/DEBIT Note Date	RR / DO Number	RR DC Dat
<input type="button" value="AGREE"/>	<input type="button" value="DISAGREE"/>	VEDANTA LIMITED	Rail	02-NOV-2020	Bhubaneshwari	FSA	1/2011/9092/0034	05-NOV-2020	-	-	161007608	03-NOV-2020

My Invoice Details (contd.)

- Dashboard
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Select Details

Select Coal Company: MCL ▾

Loading Date From: 01-OCT-2020

Loading Date To: 08-NOV-2020

Submit

Click on disagree button if any of the fields of the invoice is disagreed upon viz. quantity, grade, amounts. This would redirect to the Reconciliation Form.

Click on agree button if all the fields of the invoice is agreed upon viz. quantity, grade, amounts. This would redirect to the "My Agreed Bills" Tab.

Invoice Details

Go Actions ▾

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Agree	Disagree	Party name	Dispatch mode	Loading Date	Unit name	Sale Type	Invoice Number	Invoice Date	CREDIT/DEBIT Note Number	CREDIT/DEBIT Note Date	RR / DO Number	RR DC Dat
<input type="button" value="AGREE"/>	<input type="button" value="DISAGREE"/>	VEDANTA	Rail	02-NOV-	Bhubaneshwari	ESA	1/2011/9092/0034	05-NOV-			161007608	03-NOV-2021

My Agreed Bills



- Dashboard
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- My Agreed Bills**
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My Agreed Bills

Select Coal Company:

Loading Date From:

Loading Date To:

Bills completely agreed upon will be displayed here.

Agreed Bills

Q ▾

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Agree Date	Party name	Dispatch mode	Loading Date	Unit name	Sale Type	Invoice Number	Invoice Date	CRDR Note no (in case of CREDIT/DEBIT Note)	CRDR Note Date (in case of CREDIT/DEBIT Note)	RR / DO Number	RR / DO Date	Billed grade	Final grade (in case of CRDR Note)
04-NOV-2020 13:04	VEDANTA LIMITED	Rail	20-OCT-2020	LAKHANPUR OCP	FSA	1/2010/5201/0221	29-OCT-2020	-	-	462002525	21-OCT-2020	GCV(3101-3400) (-100MM)	-

My Invoice Details



On clicking disagree button you will be redirected to reconciliation form page where all the necessary information associated with the invoice will be shown.

Bill to be Reconciled

Party name	Dispatch mode	Loading Date	Subsidiary	Unit name	Invoice Number	Invoice Date	Credit/Debit note Number	Credt/Debit note Date	RR Number	RR Date	DO Number	DO Date	Sale type	Billed Grade	Final grade case Credit/Debit Note
VEDANTA LIMITED	Rail	02-NOV-2020	MCL	Bhubaneshwari OCP	1/2011/9092/0034	05-NOV-2020	-	-	161007608	03-NOV-2020	-	-	FSA	GCV(3701-4000) (-100MM)	-

Associated Bills/ Credit Note/ Debit Note

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Third Party Result

No data

My Invoice Details

There are 3 steps which are Quantity, Grade and Financial reconciliation. Once a particular invoice is agreed upon then the next step will be shown.

Step-1- Quantity Reconciliation would be required only when the rake is unweighed. In case the Rake is weighed, no reconciliation would be required w.r.t quantity. In case of unweighted quantity, necessary documents as per provisions of FSA such as EPO and Calibration Certificate related to weigh bridge shall have be uploaded.

Reconcile Form

Step 1 - Quantity Reconciliation

* Quantity **3479.76**
(tonnes)

* Agree

Quantity is weighed at Subsidiary Siding. Reconciliation not needed.

Step 2 - Grade Reconciliation

* Billed Grade **GCV(3701-4000) (-100MM)**

* Agree

* Third Party Result Document No file chosen

* Remarks

Step-2- Grade Recon- Once Qty Recon is completed, Grade Recon would initiate. Consumer can agree/disagree on the grade as declared and once the third party results are out, they have to upload the results so communicated. Any remarks w.r.t the Grade reconciliation has to be incorporated in the

Step-3-Financial Recon- After results are agreed upon, financial reconciliation would commence and accordingly Debit/ Credit notes would be issued.

My Invoice Details

There are 3 steps which are Quantity, Grade and Financial reconciliation. Once a particular is agreed upon then the next step will be shown.

Step-1- Quantity Reconciliation would be required when there are unweighed quantity. In case the quantity is weighed no reconciliation would be required w.r.t quantity. In case of unweighed quantity, necessary documents would have to be uploaded.

Reconcile Form

Step 1 - Quantity Reconciliation

* Quantity 3479.76
(tonnes)

* Agree Yes

Quantity is weighed at Subsidiary Siding. Reconciliation not needed.

Step 2 - Grade Reconciliation

* Billed Grade GCV(3701-4000) (-100MM)

* Agree No

* Third Party Result Document No file chosen

* Remarks

Step-2- Grade Recon- Once Qty Recon is completed, Grade Recon would initiate. Consumer can agree/disagree on the grade as declared and once the third party results are out, they have to upload the results so communicated. Any remarks w.r.t the Grade reconciliation has to be incorporated in the

Step-3-Financial Recon- After results are agreed upon, financial reconciliation would commence and accordingly Debit/ Credit notes would be issued.

My Reconciliation List

Here bills submitted for reconciliation will be displayed. Reconciliation Status of each bill can be known from first 3 columns.

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My Reconciliation List

Select Coal Company: MCL

Loading Date From: 01-APR-2020

Loading Date To: 08-NOV-2020

Submit

- Disagreed by Consumer and approval status pending from Subsidiary
- Disagreed by Consumer and approved by Subsidiary
- Disagreed by Consumer and NOT approved by Subsidiary
- Agreed by Consumer

Bills Submitted for Reconciliation

1 - 2 of 2

Quantity status	Grade status	Financial status	Invoice Number	Invoice date	Submit Date	Party name	Dispatch mode	Loading Date	Subsidiary	Unit name	Sale type	Credit/Debit Note Number	Credit/Debit Note Date
			1/2011/9041/0011	05-NOV-2020	09-NOV-2020	VEDANTA LIMITED - LANJIGARH	Rail	03-NOV-2020	MCL	BHARATPUR OCP	AUCTION	-	-
		-	1/2011/9092/0055	07-NOV-2020	09-NOV-2020	VEDANTA LIMITED	Rail	04-NOV-2020	MCL	Bhubaneshwari OCP	FSA	-	-

Click on invoice number to get more details and to add remarks.

My Reconciliation List(contd.)

Remarks from Subsidiary will be displayed here along with date and time.
 If any particular field is agreed upon by consumer then no further action is required.
 Only after completion of one step, next will be displayed.

Step 1 - Quantity Reconciliation

Edit	Status	Remarks	Subsidiary remarks	Quantity	Siding Certificate	Weighment document
	<input checked="" type="checkbox"/>	09-NOV-2020 15:24 : AGREED		3768.41	-	-

Step 2 - Grade Reconciliation

Edit	Status	Remarks	Subsidiary remarks	Billed grade	Third Party Result Document
	<input checked="" type="checkbox"/>	09-NOV-2020 15:24		GCV(3401-3700) (-100MM)	-

Click on edit to add further remarks. This button will be enabled if approval pending with Subsidiary.

Step 3 - Financial Reconciliation

Edit	Status	Remarks	Subsidiary remarks	Taxable amount	Net amount	Gross amount	CGST	IGST	SGST
		09-NOV-2020 15:24 : updt		5121661.1	6829778.6	6885108.16	128041.53	0	128041.53

My Payments

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My Payments

Payment Date From: 01-APR-2020

Payment Date To: 08-NOV-2020

Submit

Coal Company wise payments made would be reflected here.

Payment Summary

Subsidiary	Total Amount
SECL	93,695,712.00
NCL	530,345,789.98
MCL	13,806,589,850.83

Click on subsidiary for further details.



My Payments(contd.)

Select Details

Select Coal Company: SECL

Payment Date From: 01-APR-2020

Payment Date To: 08-NOV-2020

Submit

Details of payment made.

Payment Details

Search: [Q] Go Actions

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Payment dt	Transaction id	GSTIN	Amount	Remarks	Scheme
27-OCT-2020	272539	21AACCS7101B1Z8	39437853	-	Auction
16-OCT-2020	272019	21AACCS7101B1Z8	21665446	-	Auction
16-OCT-2020	272017	21AACCS7101B1Z8	17606905	-	Auction
16-OCT-2020	272013	21AACCS7101B1Z8	9011639	-	Auction
			4721480	-	Auction

Bill wise Payment

From

Loading Date To 08-NOV-2020

Submit

Record Payment against Bill

Invoice Number 1/2004/4852/0068 Invoice date 26-APR-2020

Credit/Debit note Number Credit/Debit note Date

Subsidiary MCL

Transaction ID

Bill Amount Paid

Payment date

Submit

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RR / DO Date	Billed Grade	Final grade (in case of CRDR Note)	Quantity (tonnes)	Basic rate
20-APR-2020	GCV(3101-3400) (-100MM)	-	4057.1	748
21-APR-2020	GCV(3101-3400) (-100MM)	-	3552.56	748
04-APR-2020	GCV(3101-3400) (-100MM)	-	3899.15	1538
05-	GCV(3101-			

Enter Payment 1/2004/4852/0068 APR-2020 Rail APR-2020 BASUNDHARA WEST FSA - - 162001029

Enter Payment 1/2004/4852/0069 26-APR-2020 FSA - - 162001030

Enter Payment 1/2004/4852/0010 11-APR-2020 FSA - - 462000127

11- 04- BASUNDHARA

05-

Click on enter payment to provide details of transaction

Edit