



Ref. No. MCL(HQ)/GM(HRD)/PDPT/PAPs/2020/981

Date : 28.02.2020

To,

The General Managers

Talcher/Jagannath/Lingaraj/Bharatpur/Kaniha/Hingula/Subhadra/CWS(Excav), Talcher/
IB Valley/Orient/Lakhanpur/Basundhara/Mahalaxmi/CWS(Excav.), IB Valley

The CMS, NSCH, Talcher

The All General Managers/HODs, MCL(HQ)/MCL, Bhubaneswar

Sub: Notification for inviting applications for engagement of Sons/Daughters of MCL Employees/Ex-Employees/PAPs in Post Diploma Practical Training in Mining Discipline for one year in Underground Mines under Apprentice Act 1961.

Applications are invited for engagement of Sons and Daughters of MCL Employees/Ex-Employees/PAPs for Post Diploma Practical Training in Mining Discipline for one year in Underground Mines under Apprentice Act 1961. Interested candidates may be advised to submit their application in the prescribed format (as per terms and conditions of the company given below) through the Area Personnel Manager of the concerned Area and Area GMs and through GM(Pers & IR), MCL HQ for HQ candidates on or before 14th March 2020 to reach the office of General Manager (HRD), MCL HQ on or before 05.00 PM of **16th March 2020**.

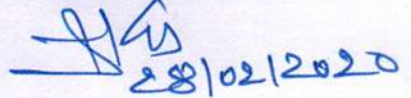
Terms and Conditions:

1. Applicant should apply in application form for the Post Diploma Practical Training (PDPT) in Mining Discipline for the Sons/Daughters of Employees/Ex-employees/Project Affected Persons of MCL which can be downloaded from MCL website www.mahanadicoal.in and can be obtained from office of the APM of respective Area and Office of the GM(HRD), MCL HQ.
2. The candidate must have passed Diploma in Mining within three years of the date of publication of notice.
3. The candidate must have registered their name in NATS portal i.e. www.mhrdnats.gov.in as per BOPT guideline.
4. The candidates will be selected on seniority basis
 - Candidates passing earlier will have precedence over those passing in later year.
 - For candidates passing in same year, those with higher marks will have precedence.
 - In the event of tie in first two conditions, candidate born earlier will get preference.
5. This scheme is for Sons/ Daughters of Employees/Ex- Employees/PAPs only.
 - a. For Sons/Daughters of Employees/Ex-employees – 80% seats.
 - b. For Sons/ Daughters of PAPs – 20% seats.
(vacant seats will be interchangeable).
6. After selection, list of selected candidates will be sent to BOPT(ER), Kolkata for approval, there after award letter for training will be issued to eligible candidates for their PDPT training at different underground mines of Orient Area and Talcher Area, of MCL.
7. Application must be made with attested copy of :-
 - a) Matriculation Certificate
 - b) Diploma Certificate



- c) Mark sheet (both diploma and Matriculation),
- d) Passport size Photograph
- e) Aadhaar Card,
- f) Caste Certificate
- g) Registration copy of NATS portal (Student enrolment number)
- h) Photo I. Card with address of the applicant
- i) Identity card :
 - i. For Employees/Ex-employees of MCL –Official Photo I. Card/Certificate issued by MCL.
 - ii. For PAPs – Photo I. Card/Certificate issued by concerned Area of MCL
8. All attested copy of documents must be verified from the original document by the office of APM of concerned Area.
9. All applications must be routed through respective Area (through APM and Area GM for Area and GM(P&IR), MCL HQ for HQ. Direct application will not be entertained
10. Timeline – Application to be submitted at respective Area in the office of APM for Area and GM(P&IR), MCL HQ for HQ within 15 days from the date of publication of notice.

You are requested to kindly arrange to give wide publicity by displaying it on the notice boards and any other means as deemed fit and to follow the established company policy. The application should reach to the office of GM(HRD), MCL HQ on or before 16th March 2020 before 05.00 PM positively.


General Manager (HRD)
MCL (HQ)

Encl:

- i. Application Format
- ii. Checklist

For kind information:

1. Director (Personnel), MCL

Copy to:

1. TS to CMD, TS to Dir. (Pers)/Dir (Fin.)/Dir.(T/P&P)/Dir(T/O), MCL
2. The Director of Training, BOPT(ER), Sector - I, (Opposite Labony Estate) PO: Saltlake City, Kolkata-64 → **For kind information and necessary action please.**
3. General Manager(System), MCL HQ → **For uploading in MCL website**
4. Area Personnel Managers, Talcher/Jagannath/Lingaraj/Bharatpur/Kaniha/Hingula/Subhadra/CWS(Excv), Talcher/NSCH, Talcher/IB Valley/Orient/Lakhanpur/Basundhara/Mahalaxmi/CWS (Excv), IB Valley & HOD, MCL, Bhubaneswar → **With a request to arrange for publicity through Area/Project/Establishment Notice Boards and Project Affected villages through Mukhia/Sarpanch for wide publicity.**
5. All Area Training Officer/Principal, MEETI, Talcher/ Principal, BTI, Lakhanpur/All GVTOs of GVTCs, – **For wide publicity**

**APPLICATION FORM FOR THE POST DIPLOMA PRACTICAL TRAINING (PDPT) IN MINING DISCIPLINE
FOR THE SONS/DAUGHTERS OF EMPLOYEES/EX-EMPLOYEES/PROJECT AFFECTED PERSONS OF MCL**

To,

The General Manager (HRD)
Mahanadi Coalfields Limited,
Anand Vihar, PO: Jagriti Vihar
Burla, Sambalpur – 768020
Odisha

(Through Proper Channel)



1. Name of the Candidate _____
2. Whether Son/Daughter of Employee or Ex-employee or PAP _____
3. Name of the Employee/Ex-Employee/PAP) _____
4. Designation (For Employee/Ex-Employee) _____
5. Employee Code (For Employee/ Ex-Employee) _____
6. Last Place of Posting for Employee/Last place of posting Ex-Employee) Unit _____ Area _____
7. Name of the Affected Village /Area (For PAPs only) _____
8. Name of the Institute from where passed diploma _____
9. Month & Year of passing (Diploma in Mining) Month _____ Year _____
10. Aggregate mark obtained, maximum marks, % of Marks in Diploma in Mining _____
11. Student Enrolment No & Date in NATS portal _____
12. Date of Birth of Student Date _____ Month _____ Year _____
13. Category (SC/ST/OBC/GEN/PH) _____
14. Permanent Address: _____

15. Present Address: _____

16. Contact No (Mob.) _____
17. E-mail Address _____

Declaration:

I do hereby declare that the above information given by me is correct. In the event of any information given above found to be false, my candidature for the PDPT in MCL will not be considered and I will be liable for disciplinary action deemed fit.

Signature of Employee/Ex-Employee/PAP

Signature of the candidate

This is to certify that Sri/Miss _____ is ward of _____ who is/was working as _____ at _____ Project/Deptt. _____ Area/HQ.

This is to certify that Sri/Miss _____ is ward of _____ who is a Project Affected Person (PAP) of _____ village of _____ District under _____ Area of MCL.

Signature of Area GM/HOD of the Area/Establishment

Signature of APM With seal

CHECK LIST

Sl. No.	Attested Copy of	Submitted	Checked
1.	Matriculation Certificate		
2.	Diploma Certificate		
3.	Mark sheet (both diploma and Matriculation),		
4.	Passport size Photograph		
5.	Aadhaar Card		
6.	Cast Certificate		
7.	Registration copy of NATS portal (Student enrolment number)		
8.	Photo I. Card with address of the applicant		
9.	Identity Card		
a.	For Employees/Ex-employees of MCL –Official Photo I. Card/Certificate issued by MCL		
b.	For PAPs – Photo I. Card/Certificate issued by concerned Area of MCL		

Signature of the candidate