

Ref.No. MCL/SBP/HQ/EE/2019/ 2754

Date: 05.12.2019

To
All GMs/HODs,
MCL HQ., Burla.

Sub : Information on Executives holding sensitive post – Reg.

Dear Sir,

It is in reference to the Office Memorandum No. CIL/C-5A(ii)/Trans./Sensitive/B-371 Dtd.15.11.2013 of GM(Pers.), CIL, communicating therein the list of sensitive post for executives of CIL and its subsidiaries and the same is in modification to the earlier Office Memo. No. CIL/C-5A(vi)/50729/CCC/26 Dtd.26.04.2002 and O.M. No. CIL/C5A(vi)/50729/CCC/300 Dtd.22.04.2003 and O.M. No.CIL/C5A(vi)/50729/CCC/196 Dtd.14.07.2006 and OM No.CIL/C5A(PC)/Transfer/2849 Dtd.21.05.2018 of GM(P/PC/Rectt.), CIL.

List of sensitive post against the discipline at Corporate Office as per the O.M. No.B-371 Dtd.15.11.2013 are as under :-

Mining : CGM/GM(Prodn.).

GM/Executives dealing with the Explosive Contract.
GM(Safety & Conservation)

S&M : CGM/GM(S&M).

Executives dealing with FSA with Core & Non-core sector consumers including small and Medium sector and dealing with issue of Delivery orders.

M.M. (Stores & Purchase) : CGM/GM(MM) (I/c)

Executives dealing with Rate Contract, Depot Agreement, Tendering, Scrap disposal.

Civil Engg. : GM(Civil) (I/c).

Executives dealing with award of Work / Contract / CSR Activities.

Security : All posts.

Vigilance : All posts.

Personnel : GM(Pers.)/(Admn.)/(EE)/(IR).

Executives dealing with Promotion / Transfer / Recruitment of Executives / non-executives.

Executives dealing with Contract / Procurement.

Finance : GM(Finance).

Executives dealing with (i) Contractual payments
(ii) Tender
(iii) Parking of company funds in Banks.
(iv) Treasury management.
(v) Personal payments.