

Ref. No. MCL/PD/IR/2021/


742

dated: 14.09.2021

**CIRCULAR**

Considering the safety of the family members, of employees as well as Contractor's workers and to restrict the spread of COVID-19 pandemic, it has been decided that no employee will be allowed to enter the office or mines after 30<sup>th</sup> September 2021, unless he /she has had at least 01 dose of COVID vaccine. He/ she has to produce his/ her COVID provisional/ final certificate before his/her Manager/Reporting authority/authorised representative of reporting authority/ MTK, on 1<sup>st</sup> October 2021 onwards at the time of his/ her marking attendance.

This issues with the approval of Competent Authority.

  
GM (P-MP&IR/NEE)  
14/9/21

Copy for kind information to: D(P), MCL

Copy to:

1. GMs, All Areas/ CMS, NSCH Talcher
2. All HODs, MCL HQ
3. HOD (Medical Services), MCL- with request to arrange for mass vaccination for employees and Contractors' workers before 30<sup>th</sup> September 2021, so as not to affect production and productivity.
4. GM (Systems), MCL- for uploading in MCL website.
5. TS to D(P), MCL
6. APMS, all Areas- for needful action.
7. Ch. Manager (P-NEE), MCL HQ
8. Ch. Manager (P&IR), MCL HQ
9. Notice Board, MCL HQ
10. OC/MF

